

**LINWOOD COMMON COUNCIL
CAUCUS MINUTES
December 12, 2018**

Council President Ralph Paolone called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Rick DePamphilis; Councilman Elliot Beinfest; Councilwoman Stacy DeDomenicis; Councilman Eric Ford; Councilman Todd Gordon; Councilman Brian Heun; Councilman Darren Matik; and Council President Ralph Paolone.

Absent: None

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Vince Polistina, City Engineer; Jen Heller, Engineer's Office; Anthony Strazzeri, CFO; Chief Doug Carman, Police Department; Captain John Hamilton, Police Department; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Beinfest motioned, seconded by Councilman Ford, to approve the minutes of the November 28, 2018 Caucus meeting without formal reading. All present members of Council were in favor with one abstention by Council President Paolone. Motion was approved.

3. Mayor's Report

A. The Mayor advised that he has been working with the Mayor of Northfield interviewing Judges for the upcoming appointment. It is Northfield's turn to appoint the Judge in accordance with the shared court agreement.

4. Councilman Beinfest

A. Councilman Beinfest advised of a Resolution on the agenda authorizing the submission of a Grant extension for the Alliance Grant.

5. Councilwoman DeDomenicis

A. Public Works

1. Councilwoman DeDomenicis reported that she has been getting a lot of compliments on the decorations on the bike path and in the park. Public Works and the Recreation Board did a great job.

6. Councilman Ford

A. Planning & Development

1. Councilman Ford advised of a Resolution on the agenda authorizing the refund of unused escrow funds as part of an application to build a new single family home at 928 Oak Grove Avenue in the City of Linwood.

7. Councilman Gordon

A. Engineering

1. Mr. Polistina provided an update on the two paving projects. The Bartlett, Marie et al project funded by the DOT has concrete work being completed now and paving to begin in the next two weeks. The Roadway project including Evergreen, Fischer, Melody, etc., has some utility work being completed now. Due to weather delays, the paving will not be completed till 2019.

8. Councilman Heun

A. Public Safety

1. Councilman Heun advised of a Resolution on the agenda honoring Chick Kisby.

2. Councilman Heun discussed an Ordinance on the agenda for final reading amending the City Code Chapter 263 Vehicles & Traffic regarding parking of recreational vehicles and trailers.
 3. Councilman Heun advised of a Resolution on the agenda reappointing Don Auge as a Special Law Enforcement Officer Class II.
 4. Councilman Heun advised of Resolutions on the agenda reappointing Belford Rivera and Anthony Disciascio as Special Law Enforcement Officers Class III.
 5. Councilman Heun discussed a Resolution on the agenda hiring Thomas P. Flynn, Jr. as the Fire Official for the City of Linwood.
9. Councilman Matik
- A. Revenue & Finance
 1. Councilman Matik advised of a Resolution on the agenda authorizing the reappointment of Silvia L. Washington as Tax Collector for the City of Linwood.
 2. Councilman Matik advised of a Resolution on the agenda authorizing the refund of a tax overpayment and the cancellation of 2019 taxes due to tax exempt status for Block 103 Lot 2 located at 940 Oak Grove Avenue in the City of Linwood.
 3. Councilman Matik discussed a Resolution on the agenda authorizing an Agreement with Premier Computer Services for IT services.
 4. Councilman Matik discussed a Resolution on the agenda authorizing the appointment of Glenn Insurance as the Risk Management Consultant for the Atlantic County Municipal Joint Insurance Fund.
 5. Councilman Matik advised of a Resolution on the agenda cancelling appropriation balances.
 6. Councilman Matik advised of a Resolution on the agenda authorizing budget appropriation transfers.
10. Council President Paolone
- A. Administration
 1. Council President Paolone discussed that as a result of Ed Beck's retirement, certain positions with the JIF need to be filled. He advised of Resolutions on the agenda to fill those positions. Leigh Ann Napoli is being appointed as Fund Commissioner. Anthony Strazzeri is being appointed as the Alternate Fund Commissioner, and Mary Cole is being appointed as the Safety Coordinator.
 2. Council President Paolone discussed a Resolution on the agenda authorizing a Grant Agreement between the City of Linwood and the Frank H. Stewart Trust for the Seaview Landing Open Space Acquisition.
11. Mr. Youngblood
- A. Mr. Youngblood advised of a Resolution on the agenda awarding a Non-Competitive Contract for Professional Services to Judge Richard J. Williams (Ret.) as a Hearing Officer for a personnel matter arising out of Linwood Police Internal Affairs Investigation. The Mayor designated the Judge to serve as the Hearing Officer.

At 6:09 P.M., Council President Paolone called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
Municipal Clerk